

AOT Course Guide

TAA40104 Certificate IV in Training and Assessment
(TAFE Teachers Fast Track)

Accredited Online Training Pty Ltd

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Certificate IV in Training and Assessment

We have developed a course specially catering for TAFE trainers to transfer your existing skills, knowledge and experience into the Certificate IV in Training and Assessment.

Accredited Online Training developed this customised recognition process for TAFE Teachers, leading to a discounted RPL process to gain your certification. Click here to read more on RPL.

TAFE Trainers who meet the entry requirements (listed below) will be eligible to apply for the simplified RPL process to save time and money.

COURSE ENTRY REQUIREMENTS

The entry requirements for the TAFE teacher's fast track are rigorous, so that we can protect the integrity of this qualification for the training professionals and Industry. In order to qualify for the TAFE



Teachers Fast Track, you must:

- Be currently employed at a TAFE institute as a trainer/ tutor
- Have 2 years minimum teaching experience in TAFE utilising nationally endorsed training packages
- Provide a statement from your Training Manager attesting to your competence, against the specific units you feel your experience maps to (from the Certificate IV in Training and Assessment). This statement could include what training packages you have worked with, qualifications you have trained and assessed in, evidence of having unpacked training packages as per clients requirements, developing assessment tools, validating assessment tools, etc
- Have computer skills (you will be required to use email, word process & browse the internet)
- Have access to the internet

WHAT WILL YOU ACHIEVE FROM THIS COURSE?

As a quality trainer you need to stay at the forefront of your profession, for yourself & your students. TAA40104 will help your RTO cover the AQTF standard 1.4 concerning staff professional development.

HOW LONG DOES THE COURSE TAKE?

You, the student, are completely in control of your own learning schedule. Learning online allows you the freedom to be self paced and study at home, during your lunch break or from anywhere in the world.

Total nominal hours: 370 hrs

Full time load: 12hrs/wk

Full-time duration: 14 weeks

Maximum 12 months access to online course. (Approx. 10-20 hours to complete each unit). However this course can easily be completed in a short amount of time due to the experience you have obtained working at TAFE.

DELIVERY MODE

Online

HOW TO GAIN YOUR QUALIFICATION FASTER

Recognition of Prior learning (RPL) is "the acknowledgement of the skills and knowledge" that you have gained through previous studies, work and life experiences. If RPL is granted, this will mean that you will not have to complete the study or assessments for a unit or units of competency.

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COURSE STRUCTURE

You are required to complete 14 units of study. You may wish to RPL all or some of these units to achieve your qualification faster. The assessment only fast track is also available:

Unit Code	Unit Name	Description
TAAENV401B	Work effectively in vocational education and training	This unit specifies the competency required to work effectively in the policy and operating environment of the vocational education and training sector.
TAAENV402B	Foster and promote an inclusive learning culture	This unit specifies the competency required to foster and promote an environment which supports inclusive work practices and learning culture.
TAAENV403B	Ensure a healthy and safe learning environment	This unit specifies the competency required to ensure the health, safety and welfare of learners and candidates.
TAADES401B	Learning Design use training packages to meet client needs	This unit specifies the competency required to use Training Packages and accredited courses as a tool to support industry, organisation or individual competency development needs.
TAADES402B	Design and develop learning programs	This unit specifies the competency required to conceptualise, design, develop and evaluate learning programs to meet an identified need for a group of learners, using appropriate criteria.
TAADEL403B	Facilitate individual learning	This unit specifies the competency required to facilitate individual learning through a one-on-one relationship between a learner and facilitator.
TAADEL404B	Facilitate work-based learning	This unit specifies the outcomes required to use work effectively as a learning process.
TAAASS401C	Plan and organise assessment	This unit specifies the competence required to plan and organise the assessment process in a competency-based assessment system.
TAAASS402C	Assess competence	This unit specifies the competence required to assess the competence of a candidate.
TAAASS403B	Develop assessment tools	This unit specifies the competence required to develop assessment tools.
TAAASS404B	Participate in assessment validation	This unit specifies the competence required to participate in an assessment validation process.
TAADEL401C	Plan and organise group-based delivery	This unit specifies the competency required to plan and organise training for individuals within a group.
TAADEL402B	Facilitate group-based learning	This unit specifies the competency required to facilitate learning by individuals within a group.
TAALLN401B	Address language, literacy and numeracy issues within learning and assessment practice	This unit specifies the competency required to recognise the language, literacy and numeracy (LLN) demands of training and assessment and tailor training and assessment to suit individual skill levels, including accessing relevant support resources.

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COURSE COSTS

Pay Upfront

Discounted rate for TAFE Teachers' who meet the entry requirements.

Course Cost	Pay Only	Save
\$2200	\$1430	\$770